THE CONFIDENCE ADVANTAGE INC. Helping leaders be as successful as they dare!

Understanding & Developing Executive Presence

The ability to demonstrate Executive Presence is critical to senior-level advancement. This tool is designed to help you understand what Executive Presence is and learn the actions you can take to develop and hone this critical skill.

What Is Executive Presence?

It is a blend of personal qualities and behaviors that enable individuals to inspire confidence, build and earn trust, and influence and lead others effectively. It's about projecting confidence, credibility, and authenticity in a way that captures people's attention and respect, regardless of title or situation.

Key Traits of Leaders with Executive Presence

1. Gravitas & Confidence - Projecting an air of maturity, seriousness, credibility, composure, and authority that inspires trust and respect.

Leaders Who Demonstrate Gravitas:

- Speak with confidence, even when the path is uncertain
- Maintain composure and poise in high-stakes situations
- Inspire trust by staying calm and grounded
- **2. Communication & Influence** The ability to convey ideas with clarity and impact while engaging and moving others to action.

Leaders Who Communicate with Influence:

- Tailor their message to the audience
- Use stories, analogies, and visuals to drive clarity
- Influence through presence, not just words
- **3. Strategic Thinking** The ability to see the bigger picture, anticipate trends, and align decisions with longterm goals.

Leaders Who Think and Act Strategically:

- Make thoughtful decisions with future implications in mind
- Make the complex simple and translate into actionable ideas
- Stay grounded in purpose and aligned with business impact
- **4. Emotional Intelligence & Relational Skill** The capacity to manage yourself and your relationships with insight, empathy, and intention.

Leaders Who Build Strong Relationships Through Emotional Intelligence:

- Demonstrate self-awareness and regulate emotions
- Build trust and psychological safety with others
- Show empathy and adaptability across personalities and perspectives

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<u>5. Credibility & Reliability</u> - Being known for integrity, consistency, and delivering on your commitments. **Leaders Who Establish Credibility & Reliability:**

- Do what they say they will do
- Are prepared, trustworthy, and values-driven
- Gain the confidence of stakeholders through consistency

Actions Professionals Can Take To Develop Executive Presence

- **1. Seek feedback:** Ask how you're perceived, especially under pressure, in meetings, and when presenting ideas.
- **2. Practice intentional communication:** Focus not just on what you say, but how you say it. Learn to simplify complex messages.
- **3. Strengthen self-awareness:** Journal, reflect, or work with a coach to understand how your emotions and behaviors impact others.
- **4. Watch leaders you admire:** Observe how they carry themselves, speak, and engage. Take note of what resonates and what feels authentic to you.
- **5. Take up space both physically and mentally:** Speak up early in meetings, take ownership, and communicate with strategic intent.
- **6. Build trust with consistency:** Be known for reliability. Follow through. Show up prepared.

The Definition of Executive Presence Has Shifted:

Rather than focusing solely on surface behaviors like posture or dress, or "looking the part", today's definition of Executive Presence includes emotional agility, relational intelligence, and strategic alignment. Presence is no longer just about projection, it's about connection and direction.

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